

TOWN OF HARVARD

TOWN HALL BUILDING COMMITTEE



Meeting Minutes – Meeting # 32– 23 July 2013, 7:00 PM - Old Library

Attendees:

Members: Peter Jackson, Tim Bragan, Eric Broadbent, Chris Cutler

Others: Drayton Fair, Jason Mauer

1. Minutes - No minutes were available to approve.
2. Invoices - DTI invoice 21105.22 (\$617.50) was approved.
3. Public Comment - None
4. Project Cost
 - a. HVAC Issues - Eric has coordinated with BER and WSP and is OK with the reduction in FCU's and eliminating of the ERV for the second floor.
 - b. Public Counters - The latest construction cost estimate does not include the public counters (about \$33,000). This item will be moved to the FF&E line on the project cost estimate.
 - c. Add alternates and Deducts - The list was discussed and approved in the following order:
 1. Cupola - ADD. This will not include the fiberglass option as its cost has been estimated at about five times the cost of wood/PVC construction.
 2. Stage - DEDUCT. Option 2 would result in no stage but allow for future construction of a stage equal in size to the design included in the bid docs.
5. Other Business:
 - a. Roof material was discussed and sample boards were presented by LLB. Two asphalt options (Hatteras and Solaris) and one fake slate composite were shown. The fake slate material would cost about three times that of the asphalt options. The Solaris material would have higher reflective qualities and is Energy Star qualified. The others are not. The Solaris pattern does not have a slate look and may not be approved by the HHC who requested material that is slate or looks like slate. Chris and Eric will look for options that look like slate but have Energy Star rating.
 - b. LLB and BER are still looking for a flow test. They need to verify the pressure and flow at different heights in the water tank. Chief Sicard will follow up on this.
 - c. Exterior Lighting - The plan submitted to and approved by the Planning Board included two light poles and bollards. There had been discussion about removing the bollards and adding another light pole. It was decided to stay with the original plan as approved by the Planning Board.
 - d. Reuse existing doors - Tim Bragan noted that there are 9 existing maple doors. He asked if these could be reused. Chris will review these.
 - e. Construction Staging Area - Tim Bragan indicated that the Hildreth Drive could be available. Access to Hildreth House could be through Elm St., the fire station access and the crossover.
 - f. Main Entrance Designs - Drayton sent Pete three design concepts for the entrance column and trim. He sent them on to Ron Ostberg and Ken Swanton.
 - g. Thermal/Duct testing - Eric asked if this was in the specifications? Drayton said that it was not and that this is done by the owner.

Meeting was adjourned at 8:20 PM

Pete Jackson